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Tips

BlackBerry 8707g Smartphone

BlackBerry

Start me up

Thank you for choosing a BlackBerry® smartphone! See the *Getting Started Guide* that came with your device for step-by-step instructions for your device.

Setup checklist

Complete the following tasks to set up your device. See the *Getting Started Guide* that came with your BlackBerry® device for help.

- Insert the SIM card
- Insert the battery
- Charge the battery
- Complete the setup wizard

Keys and features

Typing tips

- To capitalize a letter, hold the letter key until the capitalized letter appears or press the CAP key and the letter key.
- To type the alternate character on a key, hold the ALT key and the character key.
- To type a symbol, press the SYM key. Type the letter that appears below the symbol.
- To type an accented or special character, hold the letter key and roll the trackwheel. Release the letter key when the accented or special character appears. For example, to type ü, hold U and roll the trackwheel until ü appears.
- To turn on NUM lock, press the ALT key and the NUM key.
- To turn off NUM lock, press the ALT key.

Save time

See the *Getting Started Guide* that came with your BlackBerry® device or click **Help** on your device for more information about using your device.

Home screen tips

- To open the application list, press the key.
- To return to the Home screen, press the key.
- To lock the keyboard, on the Home screen or in the application list, click **Keyboard Lock**.
- To unlock the keyboard, press the * A key and the key.
- To lock the device, set a password. On the Home screen or in the application list, click **Lock**.
- To unlock the device, type your password. Press the key.
- To switch between the Default and Vibrate notification profiles, on the Home screen, hold the **Mute** key.

Phone tips

- To make a call from the Home screen, type the phone number. Press the key.
- To end a call, press the key.
- To turn on or turn off mute during a call, press the **Mute** key.
- To turn on or turn off the speakerphone during a call, press the $ key.
- To adjust the volume during a call, roll the trackwheel.
- To add an extension to a phone number, press the ALT key and the X key. Type the extension number.

Try this

Assign a speed dial number to a key.

1. In the phone, click the trackwheel.
2. Click **View Speed Dial List**.
3. Click an unassigned key.
4. Click **New Speed Dial**.
5. Click a contact.
6. Click **Add Speed Dial To <contact name>**.

Message tips

- To move to the top of a message list, press T.
- To move to the bottom of a message list, press B.
- To move to the next date in a message list, press N.
- To reply to a message, press R.
- To forward a message, press F.
- To highlight adjacent messages, hold the NUM key and roll the trackwheel.

Try this

Copy text in a message and paste it into another application.

1. In a message, place the cursor before the text that you want to copy.
2. Press the NUM key and roll the trackwheel.
3. Click the trackwheel.
4. Click **Copy**.
5. Place the cursor where you want to paste the text.
6. Click the trackwheel.
7. Click **Paste**.

Browser tips

- To follow a link, click the link.
- To move to a specific web page, press /G.
- To return to the home page, press ;H.
- To open the bookmark list, press 'K.
- To add a bookmark, press *A.
- To view a list of web pages that you have visited recently, press _I.
- To refresh a web page, press 3R.
- To stop loading a web page, press the **Escape** key.
- To close the browser, hold the **Escape** key.

Try this

Move through a web page line by line.

1. On a web page, click the trackwheel.
2. Click **Select Mode**.

To select only links and fields as you move through a web page, click the trackwheel. Click **View Mode**.

Organizer tips

- To move to the next day, week, or month in the calendar, press the SPACE key.
- To move to the previous day, week, or month in the calendar, press the NUM key and the SPACE key.
- To convert a measurement in the calculator, type a number. Click the trackwheel. Click **To Metric** or **From Metric**. Click a conversion type.
- To search for a contact in a list of contacts, type the contact name or initials separated by a space.

Try this

Assign a ring tone to a contact.

1. In the address book, highlight a contact.
2. Click the trackwheel.
3. Click **Edit**.
4. Click the trackwheel.
5. Click **Add Custom Phone Tune**.
6. Set a ring tone.
7. Click the trackwheel.
8. Click **Save**.

Media tips

- To zoom in to a picture, press _I.
- To zoom out from a picture, press +O.
- To zoom to the original picture size, press 1W.
- To rotate a picture, press 3R.
- To pause a slide show, press the SPACE key.
- To resume a slide show, press the SPACE key again.

Try this

Use a picture as your Home screen background.

1. In the media application, click a media type.
2. Click a media folder that contains pictures.
3. Click **Open**.
4. Highlight a picture.
5. Click the trackwheel.
6. Click **Set As Home Screen Image**.

To clear the picture from the Home screen, click the trackwheel. Click **Reset Home Screen Image**.